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NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE



TARASOFF, ANNA-...

Mrs. Jama Tarasoff 2819 Gainesville Street, S. E., Apt. 202 Washington, D. C.

Dear Mrs. Tarasoff:

We wish to inform you that the preliminary processing of your application has been accomplished and that you may enter on duty immediately on a temporary basis at Grade GS-4, salary \$:415.00 per annum as Clerk.

Your temporary appointment will be subject to taking an oath of office, signing a loyalty affidavit, and completing a medical examination which will include determination of physical health and emotional stability. If you enter on duty based on this preliminary processing, you will be assigned to the Interim Assignment Section pending the completion of the full processing and a final security interview. The Interim Assignment Section is a "pool" where you will be doing clerical work of a routine nature. Should anything of an unfavorable nature arise during this period, your employment will not result in a permanent appointment; otherwise you then will be placed on duty in the position for which employed.

If you are interested in this temporary position please call
Mrs. on Executive 3-6115, extension 2781, as soon
as possible to advise her of the exact date you will report. We
would appreciate your selecting a Monday. You may prefer to await
the completion of the full processing which will require about 60 to
90 more days. In any event we would appreciate your calling Mrs.
promptly and informing her of your plans. In the meantime,
it is requested that you submit three passport-size photographs of
yourself as soon as possible.
Please report to the Receptionist at Curie Hall at 8:15 a.m.
and ask for Mrs. on the reporting-for-duty date that you
establish with this office. Curie Hall is located at the intersection
of 23rd Street, Independence Avenue and Chio Drive, S.W., with
entrance on Ohio Drive.

Employees of this Agency are entitled to the regular United States Government leave and retirement benefits.

The gross salary quoted will be subject to deductions for Federal income tax and 62 percent for the United States Civil Service Retirement Fund. In addition, the benefits of low-cost group life insurance are available to Federal civilian employees. The enclosed pamphlet outlines the features of the program and lists the amount which will be deducted from your salary each pay period for this term insurance. This insurance is not obligatory. However, if you do not wish coverage, which is automatic, you should sign a Waiver of Life Insurance Coverage form at the time you enter on duty.

You will not receive a pay check for approximately four weeks after you enter on duty.

If you have any problems, Mrs. will be glad to discuss them with you when you call.

Very truly yours,

G. M. Stewart
Director of Personnel

Enclosures (2)

Life Insurance Pamphlet

Map

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EMPLOYMENT INFORMATION

After my discussion with the field representative, I wish to acknowledge the existence of the following conditions of employment:

A. Qualifications:

- (1) Upon my arrival in Washington I understand I will be tested to determine (a) my general aptitude; (b) my typing skill if I am being considered for a typing position, the minimum standards for which are 42 words per minute not speed; (c) my stenographic skill if I am being considered for a stenographic or secretarial position, the minimum standards for which are 80 words per minute accurate transcription with at least 40 words per minute net typing speed.
- (2) I understand that should I fail to meet the minimum standards as outlined above I will be given an opportunity to receive refresher training. As soon as I am able to meet the prescribed standards I will then be assigned to a position within the organization. If, within a reasonable period of time, I should fail to meet the minimum skills requirements. I understand that! will be assigned to a position not requiring specific skills if such a position exists. (For example: An individual initially selected as a Clerk-Typist who is not able to qualify fully as a typist would be assigned to any available clerical position.)

B. Initial Placement:

I understand there are initial placement procedures, including the testing and refresher training outlined above, that may require a period of several weeks before I am given my specific job assignment. I have had explained to me the operations of the interim assignment group where I may expect to receive the testing and refresher training mentioned and where I will work pending my specific job assignment.

C. Overseas Possibilities:

- (1) I have not been promised an overseas assignment. I understand I must demonstrate fully my abilities while on a Washington, D.C. assignment after which I may be considered for whatever positions may exist for which I am qualified. The decision to assign me to an overseas jost rests with responsible individuals in the Washington office.
- (2) I understand that from past experience of the organization I may expect to remain on a Washington assignment from 1½ to 2 years before I may be considered for an overseas post.
- (3) I understand that overseas assignments in the clerical and general administrative categories require, for most positions, typing and stenographic skills.

D. General:

I understand that any eventual assignment to a professional type position, if I am qualified for such by specific education, training, or experience, will depend upon the existence of a suitable vacancy and that no promises to the contrary have been made to me.

Date: Filmony 12, 1957

Signature of Applicade

FORM NO. 894

CONFIDENTIAL

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CENTRAL INTELLIGENCE AGENCY WASHINGTON 25. D. C.

Applicant Information Sheet No. 1

To all persons applying for employment with the Central Intelligence Agency:

This paper is the first step in applying for employment or consultant status with the Central Intelligence Agency. No application may proceed beyond this first step if the applicant is not in agreement with the conditions stated below:

General Considerations:

- 1. The National Security Act of 26 July 1947 (Public Law 253, 80th Congress) which created the Central Intelligence Agency places upon the Agency the responsibility:
 - a. "to advise the National Security Council in matters concerning such intelligence activities of the Government departments and agencies as relate to the national security;
 - b. "to make recommendations to the National Security Council for the coordination of such intelligence activities of the departments and agencies of the Government as relate to the national security;
- c. "to correlate and evaluate intelligence relating to the national security, and provide for the appropriate dissemination of such intelligence within the Government...;
- d. "to perform, for the benefit of the existing intelligence agencies, such additional services of common concern as the National Security Council determines can be more efficiently accomplished centrally;
- e. "to perform such other functions and duties related to intelligence affecting the national security as the National Security Council may from time to time direct."

The special character of this national responsibility requires the Agency to maintain correspondingly special employment criteria which may be different from the routine or normal employment standards of other Government departments and agencies which do not have the highly sensitive responsibility borne by the Central Intelligence Agency. It follows that the investigation of applicants prerequisite to their acceptance is a time-consuming process which, in addition to loyalty and security checks, includes evaluation of competence, physical and emotional fitness, and availability of a suitable position at such time as employment may be offered. This is called "clearance" of an applicant.

- 2. Investigation of an applicant may reveal something which prevents his clearance perhaps something of which the applicant is genuinely unaware, perhaps something which only the special employment criteria of the Agency make unacceptable. In any event, adverse findings by the Agency are conclusive and final so far as the Agency is concerned, and no statement of specific reasons is made to the applicant.
- 3. Employment by the Central Intelligence Agency is not a right upon which an applicant can insist. Offer of employment which is subject to full clearance does not constitute a commitment on the Agency's part giving an unsuccessful applicant grounds for any claim against the Agency. Acceptance of employment upon the condition of clearance is at the applicant's risk, taken with the knowledge that a very substantial percentage of applicants are not cleared.

Statement of Understanding and Agreement

I have read, understand, and agree to the foregoing General Considerations. If not accepted for employment by the Central Intelligence Agency, I will make no claim or demand in conflict with those considerations.

I have also seen and read Applicant Information Sheet No. 2.

(Signature of Applicant)

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Items 9 thru 18a	Items 3 thru 7 and 9 thru 18 require information which pertains only
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Item 9 -	"Organizational Designations" should show all levels of organization
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Item 11 -	"Position Title" should reflect the standard abbreviated title given
	in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.
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Item 18b -	Signature should be that of the official authorized to approve for
	the Career Service to which the employee belongs. If more than one
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4	and the other Career Service should concur in Item 18, Remarks.
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enectfied	ne appropriate Career Service official(s). In the case of requests
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Form 1150

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31. Organizational Designations DDP/CI Staff	Code 39. Location Of Official Station Station Code
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C-2532 (Biladeau) 5 June 1963

MANUFACTURE FOR: Transactions and Records Branch

Office of Personnel

ATTENTION:

Mary Corlden

SUBJECT:

Boris D. TARASOFF Anna TARASOFF

- 1. Cover arrangements are in process, and/or, have been completed for the above-named subjects.
- 2. Effective immediately, it is requested that your records be properly blocked to deny subjects' current Agency employment to an external inquirer.

THOMAS K. STRANCE Deputy Chief, CC8/RC

ec: ID/60

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SECRET

(Date) File No. K-111

MEMORANDUM FOR: Chief, Records and Services Division Office of Personnel

SUBJECT

Anna TARASOFF

- 1. Cover arrangements are increased subject.
- 2. Effective 13 October 1960 , it is requested that your records be properly blocked respect to deny ROWNSE Subject's current Agency employment to an external inquirer.
- 3. Operating component must take necessary action to block KNEWERLE Lephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

OCB/CCG, This memorandum confirms an oral request of Ed Fitzgerald,

GLEN E. MOORHOUSE

APPRECIATION.

Acting Chief, Central Cover TINGERSK Group

cc: SSD/OS

Operating Division - CI

SECRET

(4-13-10)

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	•	3. TOTAL SERVICE FOR L	EAVE
LAST NAME AND TRANS	INITIAL(S)	2. APPOINTMENT DATA Entered on duty F T P/T (13) of didth of September A - Y - 57 X Years Manager Subjective Sec 203(a), 1931 Leave Act	
DATE AND NATURE OF SEPARATION		Yes 1 No 1 More than 15 years Ceased to be subrent to Sec. 203(d) More than 15 years	
		SUMMARY OF HOME LEAVE	REMARKS
SUMMARY OF ANNUAL AND SICK	LEAVE SICE	(DAYS)	JOD:
(HOURS)	Annual Sice	14. Date arrest obroad for HL purposes	4.8.57
5 Bolance from prior leave year ended	39 20	15. Current balance as of	
1+63 8-31	68	16. 12-month accrual rate	
6. Current leave year accruel mrough 8-51	103 3	17. Dotes teure used, prior 24 months	
7. Total	141 48	18. Monthly actived date	
8. Reduction in credits, if any (current year)	111 56	19. Colembar days credit for next accrual date	
9. Total feave taken 10. Balance	- 11	20. Date basic service period completed	
VONE		21 Oran during current calendar yrto	
11. Total hours paid in home sum YO. NE. 12. Salary (and s) 15 - 15 - 15 - 15	145	22. Dates suring preceding calendar yr.	
13. Lump sum leave dates:		ABSERCE WITHOUT WOP or AWCK or Furlough Suspension	
From	(Hours)	(House)	1
26. Cuthfied correct by:		23. During leave year in which separated 24. During separate waiting person which began on 1-6-63	1
(Signature)	(Date)	25. Duncy 12-manh HL accrual period (dates):	
(fine)	[Telephone]		

Standard Form No. 1150

RECORD OF LEAVE DATA TRANSFERRED

OEF			NOTIFIC	ATION OF	PERSO	ONNEL ACTION		
1. SERIAL NUMBER	2. DAME (LAS	T'FIRST-MIRRLE)				•		
025935	TARAS	OFF ANN	A -					
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14. CLASSIFICATION SCH	EDULE (GS, LB.	etc.j	15. OCCUPATI	ONAL SERVES	16. GRADE	AND STEP	17. SALARY OR RATE	
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	36. SERV. COMP		G. COMP. DATE	39. CAREER CA			IN INSURANCE	40. SOCIAL SECURITY NO. "
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II. PREVIOUS GOVE	INNENT SERVICE	DATA.	42. LEAVE CAT	1	FEGERAL TA			TAX DATA
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IN ACCCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1956. SALARY IS ADJUSTED AS FOLLOWS. EFFECTIVE 14 OCTOBER 1962.

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TARASOFF ANNA

SECRET
(When Filled In)

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IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED.

LAUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD NAME

SERIAL ORGN GR-ST OLD SALARY NEW SALARY

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125935 54 18 GS-05 2 \$ 4,190

8 4,510

DS TARASOFF ANNA

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET 1. EMP. SERIAL NO. ASSIGNED ORGAN. 4. FUNDS S. ALLOTHENT 125935 TARASOFF ANNA DDP/CE V-20 OLD SALARY RATE NEW SALARY RATE GRADE EFFECTIVE DATE GRADE SALARY No 05 05 \$ 4.510 1.1 59 GS 95 \$ 4,675 10 60 TO BE COMPLETED BY THE OFFICE OF COMPTROLLER S. CHECK ONE EXCESS LWOP IF EXCESS LWOP, CHECK FOLLOWING: IN PAY STATUS AT END OF WAITING PERIOD 10. INITIALS OF CLERK IN TWO STATUS AT END OF WAITING PERIOD II. AUDITED BY TO BE COMPLETED BY THE OFFICE OF PERSONNEL 12. TYPE OF ACTION P.S.I. | LE.I. | PAY ADJUSTMENT 14. AUTHENTICATION PAY CHANGE NOTIFICATION 560 OBSOLETE PREVIOUS EDITION REPLACES FORM 8608. AND 8608. SECRET OFFICIAL PERSONNEL FOLDER

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TARASOFF ANNA

125935

GS-04-2

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GOPPON M. STEWART /S/ DIRECTOR OF PERSONNEL

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CERTIFICATION

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FORM NO 1150

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STANDARD FORM SO (S PART)

1 615 APRIL 1935

PROBUGATED BY

U.S. CHARLES BEFORE COMMISSION
(MAPILE BE, PERCHASE PERCHASE BANDA

ZENTRAL INTELLIGENCE AGEN.

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P.C. 19 Mar 1957

NOTIFICATION OF PERSONNEL ACTION 5 My 1,23 8 Apr 1957 ME. AND TAUSET 125935 This is to notify-you of the following action affecting your employment: 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY S. NATURE OF ACTION JUST BIANDAPD TERMINOLOGIS G. EFFECTIVE DATE 8 Apr 1957 50 USCA 403 . ACCEPTED APPOINTMENT & POSITION FITLE BU#5423 Clerk QS-0301.26-b \$3415.00 per annum 9. SERVICE, SERIES, DDS/Office of Personnol Personnel Assignment Division Placement Bronch (Clerical) Interin Applyment Section 293199 Machington, D.C. 11. NEADQUARTERS 2 FIELD 12. FIELD OR DEPT'L 15. VETERAN'S PREFERENCE 14. POSITION CLASSIFICATION ACTION HEW VICE I. A REAL MONE WHIL OTHER S PT 19-POINT 19. LEGAL PESIDENCE 15. SEX 17. SUBJECT TO C. S. RETIREMENT ACT 18. DATE OF APPOINT-MENT AFFIDAVITS CLAIMED PROVED H 10: 7-6509-20 750-13 2 F 20. REMARKS: 5 EOD 04/08/57 RC-153 Subject to the astisfactory empletion of a trial period of one year. Subject to the actimisatory empletion of a medical exemination. DOG: 04/08/57 CSMOD: 04/08/57 LCD: 04/08/57 POSTED ECD: 04/08/57 FEI due: 04/20/58 ENTRANCE PERFORMANCE SATING:

4/9/57

4. PERSONNEL FOLDER COPY

FITNESS REPORT 25935 SECTION A GENERAL 4 CRAPS 19. 38	
I NAME (Last) (First) (Middle) 2. DATE OF SIRTH 1. SEX	
TARASOFF, ANNA 5 May 1923 F GS-6 D	
6. OFFICIAL POSITION TITLE HEADQUARTS	ERS
Dischildraton diames	
S. CHECK (X) TYPE OF APPOINTMENT SU	PERVISOR
CAREER RESERVE TEMPORARY INITIAL	
CAREER-PROVISIONAL (See Instructions - Section, C)	
SPECIAL (Specify): 12. SERONTING PERIOD (From: for)	
31 July 1963 1 July 1963	
PERFORMANCE EVALUATION	
W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category positive remedial action. The nature of the action could range from counseling, to further training, to pl	
A - Adequate Performance meets all requirements. It is antirely satisfactory and is characterized neither by deficience axcellence.	, 1.ut
P - Prolicient Performance is more than satisfactory. Desired results are being produced in a proficient manner.	
S - Strong Performance is characterized by exceptional proficiency. O - <u>Questanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance.	nce of
other's doing similar work as to watrain special recognition	
SPECIFIC DUTIES	
List up to six of the most important specific duties performed during the roting period. Insert rating lotter which best descr manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All a with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).	mplayees
SPECIFIC DUTY NO. 1	LETTER
Transliterates Russian material	P
SPECIFIC DUTY NO. 2	RATING
Checks Project material which entails transliterating from the Cyrillic	P
SPECIFIC DUTY NO. 3	RATING
Takes over some supervisory duties during supervisor's absence	. A
SPECIFIC DUTY NO. 4	RATING
Operates Xerox machine	A _.
SPECIFIC DUTY NO. 8	RATING
Guides others in Project learning Russian transliteration	A
SPECIFIC DUTY NO. 6	RATING
OVERALL PERFORMANCE IN CURRENT POSITION	
	RATING
Take into account everything about the emplayee which influences his affectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.	A
2 0 JUN 1963	

FORM 45 OBSQUETE PREVIOUS EDITIONS.

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NARRATIVE COMMENTS

indicate significant strengths or weaknesses demanstrated in current position keepity if proper perspective their relationship to averall performance. State suggestions made for improvement of work performance. Giffereconnegications for maining. Comment on foreign language competence, if required for current position. Amplify or explain ratings gived in section 3 to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duffes what he described, if applicable.

"AIL RIDA.

Subject's Russian transliteration work is next and accurate. This work she has been able to do without strong support of the office.

Recently she has assisted some of the new Project employees in learning Russian transliteration.

She has taken over in an acceptable manner some of the supervisory duties during the absence of the supervisor.

SECTION D	CERTIFICATION AND CO	DAMENTS
1.	BY EMPLOYEE	
1	CERTIFY THAT I HAVE SEEN SECTIONS A. I	B, AND C OF THIS REPORT
DATE	SIGNATURE OF EMPLOYEE	
7 Juna 63	anna Tangarit	()
2.	BY SUPERVISOR	
MONTHS EMPLOYEE HAB BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN	TO EMPLOYEE, GIVE EXPLANATION
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPEO'OR PRINTED NAME AND SIGNATURE
7 June 63	Intelligence Assistant	
3.	BY REVIEWING OFFICE	IAL:
DATE	OFFICIAL TITLE OF REVIEWING OFFICIA	TYPED OR PRINTED, NAME AND SIGNATURE
7 June 63	Chief at/Project	
	SECRET	

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. NAME (Last)		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	5 M	ay 1923	P	GS-	<u> </u>	D	
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OFFICIAL POSITION TE			DD	P/CI /SIG/P	ROJ				
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CHECK (X) TYPE-OF A	RESERVE	EMPORARY		INITIAL				IGNNENT SU	
	NAL (See Instructions -		X	ANNUAL .			REASI	HONMENT EN	PEDTER
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SPECIAL (Specify):				EPORTING PER					
31 July 1	062		3	0 June 196	1 - 30 J	une	1962		
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ist up to six of the mos nanner in which employe with supervisory respons	e performs EACH spe-	ellic duty. Consid	ier ONL	.Y offoctivenes	number of c	mpley		pervised).	
with supervisory respons	ibilities MUST be rate	d on their dottity	10 1071						RATING
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SPECIFIC DUTY NO. 3			**					• •	LETTER
	Project materi	al which ent	ails	transliter	ating fr	om t	he C	yrillic.	A
Q1100-1-0									RATING
SPECIFIC DUTY NO. 4					•				
Takes	over some Super	visory dutie	s dur	ing absenc	e of Su	ervi	sor.		A-
									LETTER
SPECIFIC DUTY NO. 5		,						٠.	
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SPECIFIC DUTY NO. 6				•	·			,	
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Take into account over formance of specific particular limitations of place the letter in the	ything about the employer	oyee which influen	cos his	effectiveness	in his curre	nt pos			LETTE
place the letter in the	rating box correspondi	ing to the statemen	11 401111-7		•		•		

FORM 45 OBSOLETE PREVIOUS EDITIONS.

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	NARRATIVE	
CTION C		

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to everall performance. Site suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject does her job without strong support of the office and her transliteration work is neat and accurate. She has taken over some of the supervisory duties during the absence of the supervisor in a satisfactory manner.

SECTION D	CERTIFICATION AND COM	IEN 13
1.	BY EMPLOYEE	
2.54	CERTIFY THAT I HAVE SEEN SECTIONS A, B. A	NO'C OF THIS REPORT
DATE	SIGNATURE OF EMPLOYEE	
3 August 1962	(yodana) comi	
2.	BY SUPERVISO D	SHOLONES AIMS SYDI ANATION
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO	EMPLOYER, GIVE EAT BOTTON
DATE	OFFICIAL TITLE OF SUPERVISOR	TYRED OR PRINTED NAME AND SIGNATURE
3 August 1962	Intelligence Assistant	
3.	BY REVIEWING OFFICIAL	
Comen-		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED-NAME AND SIGNATURE
3 August. 1962	Chief CT-Project	
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1. NAME (Last)		5	MAY 19	2.3		F 2. OFF/D					-
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Chief, CI-Project

25 April 1960

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SECRET (When Filled in)

NARRA (IVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B; C, and D to provide the best basis for determining future personnel actions.

This employee is a steady, diligent, and conscientious worker. Her transliteration work is accurate and productive. She has a native language ability in Russian which is a definite aid in her transliteration work.

Although this employee's work is productive, her rate of production generally remains at a fixed level, with no substantial increase or decrease. This is probably due to the fact that there are no other girls with whom she can compete because of other duties being assigned to them, or this employee may be of a non-competitive type.

This employee, although she does not meet the Agency qualifications in typing, has taken the Agency's Refresher Course in Typing. However, this course was too advanced for her and she will probably require additional training and more practice before she can become a qualified typist.

Employee's husband is employed within the Agency in the Foreign Documents Division.

It is believed that this employee has first line supervisory potential insofar as her ability to get along with people and her unwavering interest in her work are concerned. However, she will require the necessary training along this line before she would be capable of undertaking such supervisory duties.

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g. For some jobs, duties may be broken down ever and phone operation, in the case of a radio	en further if supervisor considers it advisable, e.g., combined	""
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	OR CURRENT JOS IN ORGANIZATION	_
PIRECTIONS: Take into account here everything y	you know about the individual productivity, conduct in the je	b.
persinent personal characteristics or habits, spec pere him with others doing similar work of about t	cial defects or talents and how he fits in with your team. Co	120
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Have no opinion concerning employee's potential at this time. 4. COMMENTS CONCERNING POTENTIAL MAIL ROOM FUTURE PLANS SECTION H. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL On-the-job training is all that is necessary for this employee at this time. 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENT Employee is a conscientious and diligent individual. She readily carries out the . various duties assigned to her and shows a willingness to take on any additional assignments. DESCRIPTION OF INDIVIOUAL DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report. SECTION 1. X - HAVE NOT OBSERVED THIS: HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE

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3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORM	44CE		on present ich.	
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1 SECTION DI			roductivity, conduct in	the job.
persinent personal character work of about pere him with others doing similar work of about	the same	level.	•	
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STANDARD FORM S6 REVISED JULY 1962	AGENCY (ERTIFICATION OF I	N: ANCE STATUS
U. S. CIVIL SERVICE COMMISSION CHAPTER 1-3, F.P.M. 55-104	Federal Em	ployees' Group I	ife Insurance Act
I. FULL NAME OF EMPLOYEE (Los)	(first)	(Middle)	2. DATE OF BIRTH (MONTH, DAY, YEAR)
Tarasof	f Anna		May 5, 1923
3. CHECK THE REASON FOR TERMINATING I	NSURANCE		A - 1-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0-0
(o) X SIPARATED	(c). DIED		12 OTHER (Specify)
(d) (d)	WAS EMPLOYEE AT TIME OF DEATH AN APPLICANT FOR CIVIL SERVICE RETIREMENT?		NAPAY PATUS
		101404	uuuudooduudoogaa ka
4. CHECK APPROPRIATE BOX CONCERNING			A CURRENT S. F. S4 IS ON FILE IN
(a). CURRENT S. F. S4 ATTACHED	A CURRENT S. F NOT ON FILE WIT AGENCY		THE EMPLOYEE'S OFFICIAL PERSONNEL FOLDER (OR EQUIVALENT)
FREE LIFE INSURANCE, ATTACH CURR	int S. F. 54, if any, to origin ile, check box 4 (b). in all (irent's, f. 54 is one that ha	IAL S. F. 56 AND CHECK BOX STHER CASES, SHOW WHET	NDER CONDITIONS ENTITLING HIM TO RETAIN 4 (4) ON ORIGINAL AND ALL COPIES OF S. F. HER OR NOT CURRENT S. F. S4 IS ON FILE BY PLOYEE OR AUTOMATICALLY BY TRANSFER OR
DATE OF EVENT CHECKED IN ITEM 3 (MONTH, DAY, YEAR) September 8, 1963	ANNUAL COMPENSATION RASURANCE - ICONVERT DAILY, PRATE TO ANNUAL RATE ON D. 5, 545.00	HOURLY, PIECEWORK, ETC.	7. DATE OF NOTICE OF CONVERSION PRIVILEGE (SF 53) TO EMPLOYEE (MONTH, DAY, YEAR) October 2, 1963
NAMED WAS COVERED BY PEDERAL EMPLO	THAS BEEN OBTAINED FROM, A	ON THE DATE SHOWN IN I	
(Personal suprefure of authorized	ogency official)	4	(Date)
A	AT 1 P		(Title)
() Abe some or deuporized ode		Central Station	, Arlington, Va 22203
(pane of about)			Maing address of agency)
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	SEE OTHER	SIDE	
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	TH BENEFITS REGISTRATION FOR ME	092790
indard Form N CHAPTER 1-5 1 6 GAO 500	TOTAL IMPLOSES HEALTH STRATTS ALL THE PROPERTY OF THE THE PROPERTY OF THE THE PROPERTY OF THE	3 Are you now married
PART A	THAME BASED (FIRST) (FIRST) MONTH DAY YEAR 5 5 23	NS (XII)
L WHO GISTER UST FILL THIS	* YOUR MARPIC ADDRESS PRIMARE AND STREET; (CITY AND SON AND STREET) 2619 Gairo sville St. 3. E. Washington 20. D.C. 2819 Gairo sville St. 3. E. Washington 20. D.C.	7
at.	ered by or enrolling in, a stan under the first of another Helith Benefits Act of 1959 through the enrollment of another United States or District of Columbia Government employee or united States or District of Columbia Government employee or second 1972 annuitants?	110,000 C4 C178 [3]
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AN.	step. Include also any uncorrect child over 19 who become distains between the size of self-super confidence of self-support. (Attach a sector's cartificate for a dambled child age 18 or over.)	Ti DATE OF BAILH
earollment for self self.	NAMES OF FAMILY MEMBERS BAFF OF BOXIN NAMES OF FAMILY MINISTERS	(More, Day, Year)
ensellment too salf and mily, also	Wife of [1]	i
ad iron 3 lf applies.	[3]	
and greaterists		
IS PARE MUST	[3]	canable of self-
SO BE FILLED	 If you are a female:(employee or annuitant)—does the family listed above include a husband who is in support by reason of mental or physical disability which can be expected to continue for more than one yet is "Yes," attach a dorsor's sertificate.) 	ors th ourses.
PART CONTROL IN THIS OFF IN THE STATE OF ITS OFF ITS O	HACE AN "C" IN SEM 1 OF ITEM 2, WHICHEVER APPLIES AND APPLIES AND APPLIES OF PROCESSION IN Process on "X" in proper book. 1. I elect not to exhell in any plan under the Health Benefits Act. (a) I am covered by a plan under the Health Benefits Act ment of noy hust and, with the Health Benefits Act ment of noy hust and, with the Health Benefits Act for the under the Health Benefits Act. (b) I am covered by a health unturance plan which is not Benefits Act.	of under the Heath [_]
JU WISH TO ANTEL YOUR HZOLLMENT.	ment under the Health Benefits Act. (r) Any other reason.	
PART D	1. Entailment code number of present plan. 2. Exember of event which we many change 3. Dute of event which we many change 3. Dute of event in the proper orderer. ACRY	nt which permits change IN DAY YEAR
ANGE YOUR	WARNING.—Any	intentional faire statement
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	I HAME AND AL DRESS OF EMADERIC CHICE	3 EMECTIVE DATE OF
HINS PARI	I HAME AND AL DRESS OF BURGUES	1 1
PART F	HAME AND A: DRESS OF BUILDING OF ICE NO	S PAY TO ACT CANDO
PART F TO BE COMPLETED BY ALLERGY.	10/20/20	S PATE ALTANO
PART F	1. NATURE OF AUTHORITIES AND AUTHORITIES	12573

STINGARU FORM 61
FENSED MARCH 1958
R. S. CVIL SEPVICE COMMISSION

be shown.

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before sweering to these appointment affidavits, you should read and understand the attached information for appointee

CENTRAL INTELLIGENCE AGENCY	,	Eashington, D.C.
(Department or agency)	(Bures or division)	(Place of employment)
Anna Tarasoff		
A. OATH OF OFFICE	***************************************	, do solemnly swear (or affirm) that-
I will support and defend the Cons domestic; that I will bear true faith a without any mental reservation or pur- duties of the office on which I am about	nd allegiance to the se pose of evasion: that l	will well and faithfully discharge the
B. AFFIDAVIT AS TO SUBVERSIVE ACTIVI	TY AND AFFILIATION	·: ·
I am not a Communist or Fascist. organization that advocates the overti United States, or which seeks by force Constitution of the United States. I nor will I knowingly become a membe ployee of the Federal Government or a	hrow of the constitutive or violence to deny do further swear (or car of such organization	other persons their rights under the
C. AFFIDAVIT AS TO STRIKING AGAINST		IMENT
sagency thereof, and I will not so partic States or any agency thereof. I do not ment of the United States or any agency thereof. In the United States or any agency thereof. The member of an organization of Government of the United States or an Government of the United States or an organization.	sipate while an employ and will not assert the next thereof while an I do further swear (onent employees that any agency thereof and any agency thereof and any agency thereof and any agency thereof and any agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency thereof and are agency there are agency are agency there are agency agency there are agency agen	the right to strike against the Govern- employee of the Government of the r aftirm) that I am not knowingly a seerts the right to strike against the I will not while an employee of the
D. AFFIDAVIT AS TO PURCHASE AND SALI I have not, nor has anyone acting sideration for or in expectation or hope	in my behalf, given, ti	ransferred, promised or paid any con- e in securing such appointment.
E. AFFIDAVIT AS TO DECLARATION OF AP	POINTEE	he reverse of this form are true and
8 Apr 1957 (Date of entrance on duty)	T. winell	(Signature of appointme)
Subscribed and sworn before me this	Eth day of Apr	11 A. D. 1957,
at Washington, D.C.	* ************************************	(Spare)
•	- 622	(1. F.) = 1 = 15 = 151
[SEAL]	Annaint	(Systems of officer)
·	ppount	MANA CIRIE

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Admitted unfavorable information about such matters as arrests or discharges will be considered together with the favorable information in your record in determining your present fitness for Federal employment. However, a false statement or dishonest answer to any question may be grounds for dismissal after appointment and is punishable by law.

(A) DATE OF	BIRTH			10 SIE	to or city	and foreign country)			
5-,5	- 23	CLEVE	1118 11	_	Mich				
(a) in case	OF EMERGENCY, PLEASE NOTIFY	(8) i.llatioksi	ELFA.	(C) STAE	IT AND NUMBER, CITY AND STATE	(0) 11	LEPHONE	190.
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	ewar is "Yas," give datails in Led application resulting in This		- WOU	7	(2)	YOUR WORK WAS NOT SATISFACTORY?			
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	newer is "Yes," five dates arment in Item 12.			y					14
PACE FOR E	ETAILED ANSWERS TO OTHER QUES	IXAS (Indicate	item numi	bers ta		newers apply.)			
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INSTR	UCTIONS TO APPOIN	TING OFFIC	SRY	ou mi	ist deter	mine that this appointment	rould be in c	onform	ance
Aba Ci	oil Service Act, applicable	Civil Service	Rules an	Per	mations	, and acts of Omgress pertaini	ne to appoint	ment.	

n. n. sovennest recurred orrice 18--36100-6

STANDARD FORM 144 REVISIO SEPTEMBLE THE U.S. CIVIL SEPTICE COMMISSION FPN CHAPTERS AL. RL AND SE		- AN	d di	ETER	IMINAT	HOIT	Or u	LUMPI	ETITI	VE STA		
IMPORTANT: The information on this credits for reduction in about complete Part I	fores st	nd (11) ii	n pecol	ENTINO A	apenev c	determ	ninatioi	n or cor	mpetiti	ive status	ses and ret	ention ployee
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1. NAME (Last, Bret, middle initial)	•				2 DATE	COF BIF	RTH			9, RETEN	TION GROUP	
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PRIOR TO YOUR PRESENT APPOINTMENT (Do not	include a	military a	errica.)	10-		1	TYPE OF		11, SERVI		
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net III.—DETERMINATION	n FPM Chapter S	3.) Employee ha	s a competitive sta	tus. This determi	nation is based up	res feet stratering st
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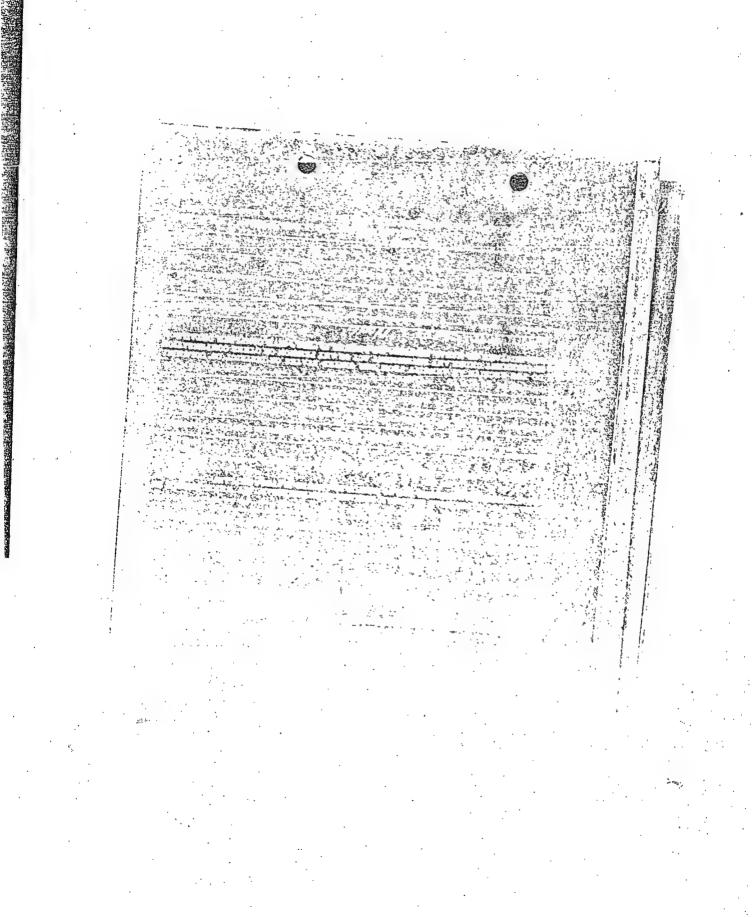
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NAME	RELATIONSHIP	VEAR OF BIRTH	3	EN	CITIZENSHIP	ADDRESS
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REYMOND TARASOFF	SON	20-3-49	/		yes	"
mes D. TARASOFF	HUSBAND	2-11-1908	~		yes	. "
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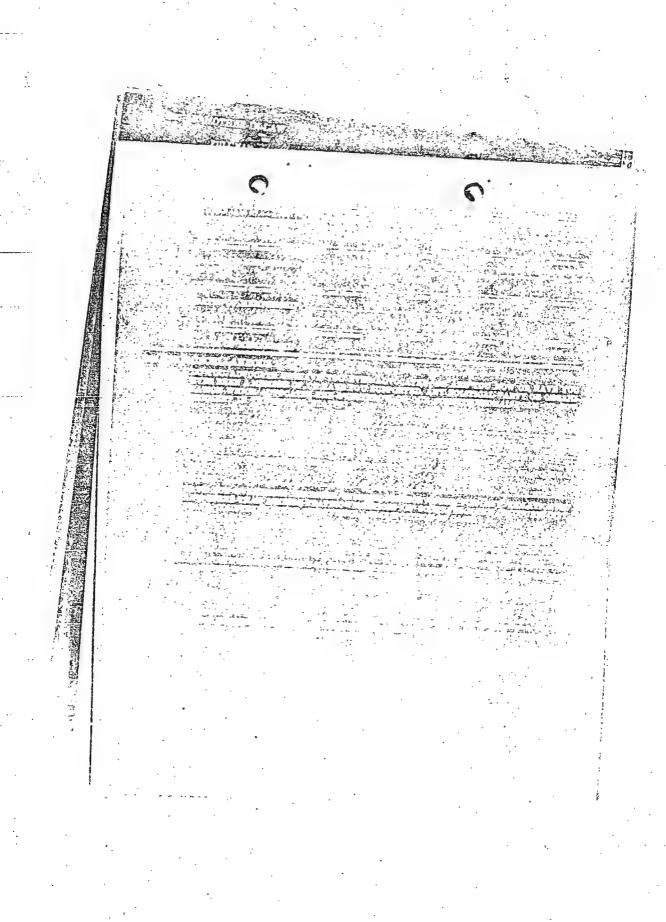
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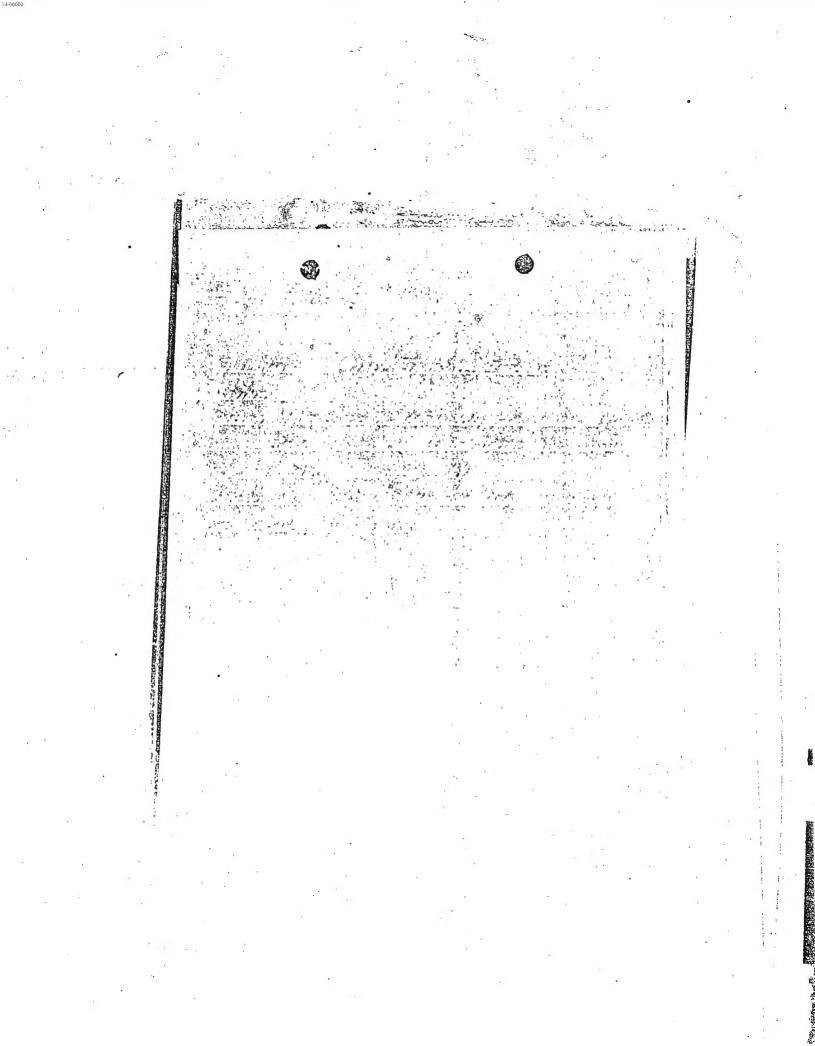
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CONFIDENTIAL SECURITY INFORMATION SECURITY APPROVAL

Date: 29 May 1957

Your Reference: C-8238

Chief, Records & Services Division

FROM: Chief, Fecurity Division

Case Number: 131751

OM: Chief, Feourity Division Personnel

SUBJECT: TARASCFF, Anna Adamovies

1. This is to advise you of security action in the subject case as indicated below:

Security approval is granted the subject person for access to classified information.

Provisional clearance for full duty with CIA is granted under the provisions of Paragraph D of Regulation 10-9 which provides for a temperary appointment pending completion of full security investigation.

The Director of Central Intelligence has granted a provisional clearance for full duty with CIA under the provisions of paragraph H of Regulation 10-9.

2. Unless the subject person enters on duty within 60 days from the above date, this approval becomes invalid.

3. Subject is to be polygraphed as part of BOD procedures.

W. M. Knoth

CONFIDENTIAL

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CONFIDENTIAL SECURITY INFORMATION INTEROFFICE MEMORANDUM

Date: 19 March 1957

10: Chief, Records and Services Division, OP
Personnel

FROM: Chief, Security Division, OS

SUBJECT: Takasurr, Anna - #131751

Request No. C-2238

- 1. Reference is made to your request for security clearance of the subject person who is being considered for employment in the following position:
 - 2. This is to advise you of the following security action:
 - a. Provisional security clearance is granted to permit subject's employment on a temporary basis in the following area or in the following capacity: Interim Assignment Section

This clearence is granted upon the condition that subject: 1. not have access to classified material; 2. not have access to secure areas; 3. not be issued a badge or credential; 4. not represent himself as a CIA employee; and 5. not be assigned to any unclassified duties other than indicated above.

- b. Name-checks have been completed on this person. Arrangements should now be made by your office for an interview in this Division. Upon completion of this interview further consideration will be given to the requested Limited clearance for access to information classified no higher than Secret. If subject has not entered on duty under a previously granted provisional clearance the interview should be arranged after entrance on duty.
- c. Subject is security approved for temporary appointment to a position requiring access to information classified no higher than Secret.

Officials of the employing office should be advised of this security limitation and should be instructed to supply future supervisors with advice as to the limitation so as to insure continued compliance.

Security action to effect full approval is continuing and your office will receive advice of full clearance upon completion of this action. Upon receipt of full security clearance, the present limitation will be rescinded and supervisors should be advised accordingly.

3.

Lonket

CONFIDENTIAL

FORM NO. 38-104

(9)